



# Regionwide Permit Application Form

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Use this form to apply for coverage under a BCDC regionwide permit.

**San Francisco Bay Conservation and Development Commission**

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San Francisco, California 94105

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[www.bcdc.ca.gov](http://www.bcdc.ca.gov)

## Application checklist

Before submitting your application, confirm that you have included each of the following items.

<input type="checkbox"/> <b>Application form</b>	Submit one completed and signed application form.
<input type="checkbox"/> <b>Project site plan</b>	Submit a project site plan (or set of plans if all the information cannot be shown on one drawing) that shows the nature, scope, and location of the proposed work and clearly distinguishes between existing and proposed conditions. The project site plan must be at a scale that allows the details of the proposed project to be clearly illustrated.
<input type="checkbox"/> <b>Proof of legal interest in property</b>	Submit documentation of your legal interest in the property as described in <a href="#">Appendix F</a> (subsection entitled Proof of Legal Interest) of the Commission's regulations. Acceptable proof of legal interest includes a grant deed, lease, easement, or the Conditions, Covenants and Restrictions for a homeowners' association that demonstrates you have a legal interest in the property that is the site of the proposed project.
<input type="checkbox"/> <b>Photographs of existing site conditions</b>	Provide one or more photographs of existing site conditions.
<input type="checkbox"/> <b>Application processing fee</b>	\$200. Pay online or by check.

Completing this regionwide permit application form is not as difficult as it may look. Few applicants have to complete all parts of the form.

We have tried to make the instructions clear, concise, and complete. By carefully following the instructions, you will provide us with the information we need to process your application. If you have any difficulty completing the form or have any questions about the Commission, email us at [info@bcdc.ca.gov](mailto:info@bcdc.ca.gov).

We look forward to working with you on your project.

## Which sections do I need to complete?

The following table shows which sections of this form you must complete based on the nature of your project.

Section	Title	Who must complete
<b>Box 1</b>	Applicant and property owner information	Everyone
<b>Box 2</b>	Regionwide permit coverage requested	Everyone
<b>Box 3</b>	Project site information	Everyone
<b>Box 4</b>	About the project	Everyone
<b>Box 5</b>	Government approvals	Everyone
<b>Box 6</b>	Environmental impact documentation	Everyone
<b>Box 7</b>	Fill information	Only if the project includes placing fill in San Francisco Bay, a salt pond, managed wetland, a certain waterway, or the primary management area of the Suisun Marsh
<b>Box 8</b>	Maintenance dredging and beneficial reuse or disposal of dredged sediment	Only if the project includes maintenance dredging and beneficial reuse or disposal of dredged sediment in San Francisco Bay, a salt pond, managed wetland, a certain waterway, or the primary management area of the Suisun Marsh
<b>Box 9</b>	Adaptive management, monitoring, or mitigation plan	Only if applying for coverage under a permit that requires such a plan
<b>Box 10</b>	Certification and signatures	Everyone

## Box 1: Applicant and property owner information

*This section must be completed for every application.*

### Applicant information

Provide the following for the applicant (attach more pages if multiple applicants).

**Name**

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**Mailing address**

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**Telephone**

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**Email address**

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### Property owner information (if different from applicant)

**Name**

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**Mailing address**

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**Telephone**

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**Email address**

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## Authorize a representative

If you authorize someone to act as your representative concerning this application, include the following completed statement:

<input type="checkbox"/> I hereby authorize _____ to act as my representative and bind me in all matters concerning this application.
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## Applicant's representative contact information

If you authorize someone to represent you concerning this application, provide the following for your representative:

**Name**

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**Mailing address**

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**Telephone**

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**Email address**

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*If there are additional applicants, co-applicants, property owners, or representatives, attach additional pages with the information requested above.*

## Box 2: Regionwide permit coverage requested

*This section must be completed for every application.*

### Identify the regionwide permit(s) under which you are applying for coverage:

- Regionwide permit 1** Minor repairs and maintenance (i.e., less than approximately 50% of an existing structure) to utilities, boat docks, pilings, and the removal of structures in the Bay, certain waterways, managed wetlands, and shoreline band
- Regionwide permit 2** Temporary installations in the Bay, certain waterway, managed wetland and shoreline band
- Regionwide permit 3** Reconstruction, replacement, and maintenance of bulkheads and seawalls in the Bay, certain waterways, managed wetlands, and shoreline band
- Regionwide permit 4** Reconstruction, replacement, incidental additions, and maintenance of service lines, utilities, utility cables, pipelines, and outfalls in the Bay, certain waterways, managed wetlands, and shoreline band; and installation of new pipelines where the majority of work would occur below the ground surface and Bay bottom
- Regionwide permit 5** Construction, reconstruction, replacement, and maintenance of: (1) new docks, piers, boat hoists, associated pilings and mooring buoys of less than 1,000 square feet; (2) wildlife habitat improvement structures; and (3) other pile-supported, water-oriented uses in the Bay, certain waterways, managed wetlands and shoreline band
- Regionwide permit 6** Small additions to single-family and two-family residences within the shoreline band
- Regionwide permit 7** Seismic retrofit and repairs of state bridges
- Regionwide permit 8** Repair and maintenance of pile-supported residential structures in the Bay or certain waterway
- Regionwide permit 9** Routine maintenance dredging of existing navigation channels and berthing areas of no more than 100,000 cubic yards with disposal at approved disposal sites

- I certify that I have reviewed the regionwide permit(s) under which I am applying for coverage and that my project includes only authorized activities described in one or more regionwide permits.
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## Box 3: Project site information

*This section must be completed for every application.*

### Project location

**Street address**

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**Name of local jurisdiction**

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**Incorporated city or unincorporated area of a county**

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**Assessor's Parcel Number (APN)**

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**Latitude and longitude**

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### Existing site conditions

Describe the existing condition of the project site, including any existing vegetation, structures, public access, water areas, and uses.

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### Previous BCDC permits

Identify the permit number(s) of any Commission permits issued for this site:

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**Threatened, endangered, or candidate species**

Identify any known threatened, endangered, or candidate species that may be found at the project site:

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## Box 4: About the project

*This section must be completed for every application.*

### Project description

Provide a narrative project description that summarizes the project and its purpose.

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### Project timeline

**Month and year work is proposed to begin**

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**Expected completion date**

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### Total project cost

Indicate the total project cost. As defined in Appendix M of BCDC's regulations (codified at Division 5 of Title 14 of the California Code of Regulations), section (d), "Total project cost" means all expenditures, including the cost for planning, engineering, architectural, and other services, made or to be made for designing the project, plus the estimated cost of construction of all aspects of the project both inside and outside the Commission's jurisdiction.

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## Box 5: Government approvals

*This section must be completed for every application.*

State whether each of the following government approvals is required for your project.

- For each required approval that has been received, submit a copy of the approval.
- If you have applied for but not received a required approval, state the date you submitted your application and provide the name and phone number or email address of your contact person at the agency, if any.
- If you have not yet applied for a required approval, state the estimated date by which you will submit your application and provide the name and phone number or email address of your contact person at the agency, if any.

### Water quality certification or waste discharge requirements from the San Francisco Bay Regional Water Quality Control Board

**Required?**  Yes  No  Not sure

**Approval received?**  Yes  No

**Date application submitted, approval received, or estimated application date**

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**Agency contact name**

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**Agency contact phone number or email address**

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### An approval from the California Department of Toxic Substances Control

**Required?**  Yes  No  Not sure

**Approval received?**  Yes  No

**Date application submitted, approval received, or estimated application date**

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**Agency contact name**

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**Agency contact phone number or email address**

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**A “biological opinion” from a state or federal agency as the result of endangered species consultation**

**Required?**  Yes  No  Not sure

**Approval received?**  Yes  No

**Date application submitted, approval received, or estimated application date**

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**Agency contact name**

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**Agency contact phone number or email address**

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**A “take” authorization from the California Department of Fish and Wildlife or any federal agency**

**Required?**  Yes  No  Not sure

**Approval received?**  Yes  No

**Date application submitted, approval received, or estimated application date**

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**Agency contact name**

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**Agency contact phone number or email address**

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**A discretionary approval from the local government with jurisdiction**

**Required?**  Yes  No  Not sure

**Approval received?**  Yes  No

**Date application submitted, approval received, or estimated application date**

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**Agency contact name**

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**Agency contact phone number or email address**

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## Box 6: Environmental impact documentation

*This section must be completed for every application.*

State if any government agency has made a determination that your project is statutorily or categorically exempt from the need to prepare environmental impact documentation under the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA). If so, submit a copy of that determination or a statement that identifies and supports the statutory or categorical exemption.

Yes  No  Not sure

State if any government agency has prepared or is in the process of preparing an Environmental Impact Report (EIR), Environmental Impact Statement (EIS), Negative Declaration, or Mitigated Negative Declaration (MND) for your project. If such a document has been prepared, submit a copy of the document. If any agency is in the process of preparing such a document, provide the name and phone number or email address of your contact person at the agency.

Yes  No  Not sure

**Agency contact name**

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**Agency contact phone number or email address**

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## Box 7: Fill information

*Only complete this section if your project includes placing fill in San Francisco Bay, a salt pond, managed wetland, a certain waterway, or the primary management area of the Suisun Marsh.*

**Definition:** “Fill” means earth or any other substance or material, including pilings or structures placed on pilings, and structures floating at some or all times and moored for extended periods, such as houseboats and floating docks. Cal. Govt. Code section 66632(a).

### Amount of fill required

**Surface area of tidal and subtidal property to be covered with fill (square feet or acres)**

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**Total volume of fill to be placed in tidal and subtidal areas (cubic yards)**

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### Dimensions of structures to be built on fill

Provide dimensions of all structures to be built on fill, including length, width, area, height, and number of stories.

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### Minimizing fill

Explain how the project has been designed to minimize the amount of fill.

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## Potential impacts from fill

Describe any potential impacts from the fill on the following resources, and any measures taken to avoid or minimize these impacts:

### 1. Water quality

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### 2. Tidal marshes

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### 3. Tidal flats

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### 4. Subtidal areas

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### 5. Shell deposits

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## Geotechnical and soils reports

Have any soils, grading, or geotechnical reports been prepared that show how the project will provide reasonable protection to persons and property against hazards of unstable geologic or soil conditions, of sea level rise, or of flood or storm waters? If so, submit a copy of all such reports.

Yes  No

## Technical consultants

Provide the names, addresses, and telephone numbers of any licensed geologists, engineers, or architects involved in the project design who can provide technical information regarding the safety of the project.

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## Box 8: Maintenance dredging and beneficial reuse or disposal of dredged sediment

*Only complete this section if your project includes maintenance dredging and the beneficial reuse or disposal of dredged sediment in San Francisco Bay, a salt pond, managed wetland, a certain waterway, or the primary management area of the Suisun Marsh.*

### Purpose of dredging

State whether the dredging at this location is for navigation maintenance, facility maintenance (such as a culvert or outfall), or some other purpose.

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### DMMO application

If you have submitted a complete application for your project to the Dredged Material Management Office (DMMO), provide a copy of that application. If you provide a copy of your completed DMMO application, you do not need to submit any of the information in the remaining fields in this box.

DMMO application is attached — the remaining fields in this box are not required.

### Type and frequency of dredging

Identify the type of dredging and frequency, whether single episode or multi-episode.

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### Total volume of sediment to be dredged (cubic yards)

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### Depth and area

State the existing depth, proposed design depth, the over-dredge depth allowance, and the total proposed depth (design depth plus over-dredge depth) in Mean Lower Low Water datum, and the area (square feet or acres) to be dredged.

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### **Substrate and sediment type**

Indicate the type of substrate being dredged, whether subtidal bottom or intertidal bottom, and the sediment type (sand, mud, or gravel). State if eelgrass is present in the project area.

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### **Sediment testing results**

Provide the results of testing for biological, chemical, and physical properties of the sediment to be dredged.

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### **Prior dredging history**

State the date the area was last dredged, provide the dredged depth and volume of sediment dredged, and identify the beneficial reuse or disposal site used.

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### **Dredging equipment**

Describe the proposed dredging equipment (clamshell, excavator, hydraulic) and any dredged sediment disposal or offloading equipment.

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### **Beneficial reuse or disposal site(s)**

Provide the name and location of each proposed beneficial reuse or disposal site, including latitude and longitude coordinates, and a map or figure of the area for the dredged sediment placement or disposal, and state if the site is permitted to receive dredged sediment.

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### **Transportation and transfer**

Describe how the sediment will be transported to the beneficial reuse or disposal site, and identify the equipment that will be used to transfer the sediment to the site.

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### **Volume by site**

State the volume of sediment to be beneficially reused or disposed of, and, if at multiple sites, the volume to be reused or disposed of at each site.

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## Box 9: Adaptive management, monitoring, or mitigation plan

*Only complete this section if you are applying for coverage under a permit that requires an adaptive management, monitoring, or mitigation plan.*

The Commission may adopt one or more regionwide permits that authorize tidal or habitat restoration projects which include conditions requiring you to prepare and implement an adaptive management, monitoring, or mitigation plan. A regionwide permit that requires such a plan will identify the purpose and goals of the plan and describe the required components of the plan. If you are applying for coverage under a permit that requires such a plan, submit a proposed plan that includes:

- A description of the current condition and functionality of the impacted ecosystem(s).
- Measurable performance standards and success criteria to meet the plan goals and the time frame necessary to achieve each performance standard.
- Monitoring parameters, monitoring schedule, and the protocols that will be used to determine if each performance standard has been met.
- The long-term management and maintenance practices that will be used to achieve the plan's goals and performance standards.
- The reporting schedule for the time frame necessary to achieve the plan's goals and performance standards.

## Box 10: Certification and signatures

*This section must be completed for every application.*

*I hereby certify under penalty of perjury that to the best of my knowledge the information in this application and all accompanying exhibits is full, complete, and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the permit, for suspending or revoking coverage under a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper to the Commission. I agree that the Commission staff may, with 24 hours' notice, inspect the project site while this application is pending.*

Each applicant and property owner and any representative must sign below. Attach additional signature pages if needed.

*Applicant*

<b>Signature</b>	<b>Date</b>
<b>Printed name</b>	<b>Role / title</b>

*Property owner (if different from applicant)*

<b>Signature</b>	<b>Date</b>
<b>Printed name</b>	<b>Role / title</b>

*Applicant's representative (if applicable)*

<b>Signature</b>	<b>Date</b>
<b>Printed name</b>	<b>Role / title</b>