

San Francisco Bay Conservation and Development Commission

375 Beale Street, Suite 510, San Francisco, California 94105 | Phone 415-352-3600
State of California | Gavin Newsom – Governor | info@bcdc.ca.gov | www.bcdc.ca.gov

January 14, 2026

TO: Enforcement Committee Members

FROM: Isabel Chamberlain, Enforcement and Compliance Manager (415-352-3605;
isabel.chamberlain@bcdc.ca.gov)

SUBJECT: Approved Minutes of January 14, 2026, Enforcement Committee Meeting

1. Call to Order. The hybrid meeting was called to order by Chair Gilmore at 9:32 a.m. The meeting was held with a primary physical location of 375 Beale Street, San Francisco, California, and online via Zoom and Teleconference.

Chair Gilmore gave instructions to all attendees on procedures for participating in the meeting.

2. Roll Call. Ms. Chamberlain called the roll. Chair Gilmore and Commissioners Eisen and Zepeda were present. A quorum was achieved.

Staff in attendance included Enforcement & Compliance Manager Isabel Chamberlain, Compliance Officer Tony Daysog, Legal Secretary Margie Malan, Enforcement Analyst Erich Miller, Enforcement Analyst Alyssa Purslow, Senior Enforcement Analyst Anne Usher, and Enforcement Attorney Sean Wagner-McGough.

Deputy Attorney General Shari Posner was also in attendance.

Chair Gilmore stated a quorum was present and the Committee was duly constituted to conduct business.

3. Public Comment Period. Chair Gilmore invited the general public to comment on items not on the day's Agenda.

Chair Gilmore stated no written general comment had been received prior to the meeting.

She then gave instructions for members of the public to offer public comment.

No members of the public addressed the Committee.

4. Approval of Draft Minutes from the December 10, 2025, Enforcement Committee Meeting.

MOTION: Commissioner Eisen moved approval of the December 10, 2025 Meeting Minutes; Commissioner Zepeda seconded the motion.

VOTE: The motion carried with a vote of 3-0-0 with Commissioners Eisen,

Zepeda and Chair Gilmore voting, “YES”, no “NO” votes, and no “ABSTAIN” votes.

5. Enforcement Report. Chair Gilmore called on Enforcement & Compliance Manager Isabel Chamberlain to provide the Enforcement Report.

Ms. Chamberlain presented a brief overview of what the Enforcement & Compliance Team accomplished over the past year as well as where the Team is headed next.

- The Enforcement Team is fully staffed. Alyssa Purslow has already joined BCDC, and she has begun tackling complex cases.
- There is one position remaining to fill on the Compliance side. Candidate interviews should begin within two weeks.
- Once the Compliance position is filled, BCDC will have the largest Enforcement & Compliance Team the agency has ever had.

Ms. Chamberlain stated in 2025 the Enforcement Team opened 44 new cases and resolved 28 cases. In total the Team collected almost \$218,000 in penalties from violators over the course of the year.

She added that 3 new cases have already been opened in 2026, bringing the total active caseload to just over 80 cases. Only 13 cases over 10 years old remain, reflecting continued progress in addressing longstanding matters.

The Team aims to streamline internal processes, develop more robust tools, and shift towards a proactive enforcement approach in 2026.

Compliance Officer Tony Daysog presented the first-ever quarterly Compliance Report, highlighting trends in cases handled by the Compliance Team.

Mr. Daysog provided an update, via a PowerPoint presentation, on the Compliance Program from July 1, 2025, the beginning of the state fiscal year, focusing on the second quarter of Fiscal Year 2025-26.

The Compliance Team employs two Excel-based tracking systems to manage permit deliverables and deadlines.

In the second quarter of Fiscal Year 2025-26, the Compliance Team handled 165 new compliance tasks and closed 102, with 63 active cases.

The report included examples of major and minor tasks.

Commissioner Eisen had questions: How does Compliance get involved with someone whose behavior would require a permit but has not sought one? Is that Compliance or Enforcement.

Mr. Daysog explained: This could come directly to Compliance, and we would conduct an onsite investigation. We have tests to determine when Compliance hands things off to Enforcement.

Commissioner Eisen continued: Many of our cases involve someone dumping or conducting an activity requiring a permit but they have not been issued one as opposed to someone who has a permit and is just not complying with the conditions.

Mr. Chamberlain added: We refer to people who do not have required permits and then apply for one after the work has started as after-the-fact permits. These currently live with Enforcement and Permitting but they will soon live with Enforcement.

Chair Gilmore commented: I am impressed in the reduction of over-10-year-old cases because these are the hardest to resolve.

In future presentations will we get what you are doing in the current quarter versus what happened in the previous quarter?

Mr. Daysog replied: We track matters that Compliance handles on a proactive basis.

6. Public Hearing and Vote on Recommended Enforcement Decision to Resolve Enforcement Case ER2018.015.00. Chair Gilmore introduced Item 6.

Enforcement Attorney Sean Wagner-McGough presented an overview of the violations and reviewed the terms of the Executive Director's Recommended Enforcement Decision, including the Proposed Stipulated Cease and Desist and Civil Penalty Order that has already been agreed to and signed by the Respondent.

Mr. Wagner-McGough then presented the Staff Recommendation that the Enforcement Committee adopt the Executive Director's Recommended Enforcement Decision as its recommendation to the full Commission, including the issuance of the Proposed Stipulated Cease and Desist and Civil Penalty Order without change.

Chair Gilmore opened the floor for public comment. No members of the public addressed the Committee.

MOTION: Commissioner Eisen moved to approve the Executive Director's Recommended Enforcement Decision as its recommendation to the full Commission, seconded by Commissioner Zepeda.

VOTE: The motion carried with a vote of 3-0-0 with Commissioners Eisen, Zepeda and Chair Gilmore voting, "YES", no "NO" votes, and no "ABSTAIN" votes.

7. Briefing by the Richardson's Bay Regional Agency-Second 2025 Update (Enforcement Case ER2010.028). Chair Gilmore continued: This brings us to Item 7.

RBRA Representative Brad Gross/Executive Director for RBRA introduced himself along with RBRA Harbormaster Jim Malcom, and Jess Body/Eel Grass

Restoration Manager/Coastal Policy Solutions.

Mr. Daysog introduced and reported on updates to the Settlement Agreement found in this item.

Brad Gross noted the following:

- We are on track regarding compliance with our agreement.
- Twelve of our 15 Milestones have been accomplished.

Ms. Jess Bode commented:

- EPA Restoration Grant consisted of \$2.8 million starting in 2023 to restore 15 acres of eelgrass by 2027.
- A number of Milestones were hit in 2025.
- We are ahead of schedule and will likely exceed our restoration goals.
- This year we will ramp up our outreach and engagement program.

Harbormaster Jim Malcolm spoke:

- Enforcement operations and achievements have proceeded on schedule.
- Specific accomplishments were listed and discussed.

Mr. Brad Gross commented:

- Updates on the Housing and Vessel Buyback Program were listed and discussed.
- By the end of June of this year RBRA will have spent \$2.14 in our Housing Program.
- We have spent over \$270,000 in our Vessel Buyback Program with concomitant positive press.

Chair Gilmore commented: We thank the RBRA for doing such a good job and you should be very proud of your accomplishments.

Commissioner Eisen sought clarification: I need clarification of eelgrass restoration.

Mr. Gross explained: Taking into account previous year's plantings makes the eelgrass restoration math work. We anticipate restoring well over 15 acres in 2027.

Commissioner Eisen stated: I am very impressed with the 4200 pounds of debris removed. Is this program replicable? My guess is that there is much more to be removed.

Mr. Gross replied: It is very replicable and current funds allow us to do additional cleanup. Other jurisdictions can apply for funds as well. We are also looking for ways to turn some of the debris into art features and we try

to recycle as much as possible.

Commissioner Eisen continued: Do we have a sense of what or how many dollars we are talking about here?

Mr. Gross answered: RBRA runs on an annual budget of about \$1.2 million a year. The lion's share of our spending over the last two years has been for this project. We have other grants and money that are also being spent on this. It is in the multi-million-dollar category.

Commissioner Eisen stated: It might be helpful and instructive to have a sense of the total cost of this endeavor for the public to be aware of.

Chair Gilmore added: I think this would be worthwhile, but I will leave it to staff and the RBRA to figure this out. It might be good for the public to know how much all of this cost and RBRA's substantial investment in time and effort on this.

Commissioner Zepeda offered kudos: This is a great job, and we thank you for your work. I will reach out to you to help me in dealing with Richmond's 30 miles of shoreline.

Mr. Chamberlain added: I will be reaching out to RBRA to get a better understanding of what we at BCDC might do to support these endeavors. These problems exist all along our Bay and a regional program might be in order.

Mr. Gross suggested: I would encourage to reach out and not reinvent the wheel. Our program works and we really could use BCDC's assistance in this. We also need legislation from the state and we have recommendations relevant to this needed legislation.

8. Adjournment. Upon motion by Commissioner Eisen, seconded by Commissioner Zepeda, the Enforcement Committee meeting was adjourned at 10:59 a.m.