

**Bay Plan Amendment
Environmental Justice and Social Equity
DRAFT Work Plan**

Project Goal: *Amend the San Francisco Bay Plan to incorporate principles of environmental justice and social equity (EJ/SE) into the planning, design, and permitting of shoreline projects in the San Francisco Bay.*

Task Outcomes

1. Scope & Organize

Tasks

1. Convene Bay Plan Amendment (BPA) BCDC staff project team, an EJ/SE Commissioner Working Group, and an Advisory Committee, comprised of key stakeholders and experts identified in the Policies for a Rising Bay and the Commissioner Sea Level Rise Workshops as well as through BCDC ART outreach and regional partners.
2. Develop work plan and timeline for BPA process, including BPA regulation timelines, Office of Administrative Law, and Office of Coastal Management.
3. Working with the BCDC GARE team, come to a shared understanding of what EJ/SE means for BCDC.

Key Outcomes:

- Adopted work plan, timeline, and general consensus on process to guide amendment development.
- Meetings with BCDC regulatory managers, EJ/SE Commissioner Working Group, and key stakeholders to successfully scope issue.
- List of Interested Parties.

2. Background Research

Tasks

1. Explore most recent BPA process and how EJ/SE were characterized and included by reviewing related records, meeting minutes, and conducting staff interviews.
2. Summarize key relevant policies identified in BCDC staff interviews, Policies for a Rising Bay project, and the Commissioner Sea Level Rise Workshop Series.
3. Review relevant reports, such as Safeguarding California, SB100 Implementation Toolkit, OPR's "Planning and Investing in a Resilient California" and "Equity Checklist"
4. Review other state and regional agencies' EJ/SE policies and explore community engagement coordination opportunities with those agencies, including but not limited to Coastal Commission, State Lands Commission, State Coastal

- Conservancy, Department of Public Health, Metropolitan Transportation Commission, Bay Area Air Quality Management District, and Resilient by Design.
5. Conduct field visits to identified disadvantaged communities around the Bay to identify any desired public access and shoreline protection concerns.
 6. Work with BCDC ART team to incorporate ART social vulnerability mapping and research.

Key Outcomes:

- Presentation to BCDC Regulatory and/or All-Staff.
- EJ/SE BPA project webpage on BCDC website for public noticing and information dissemination.
- Summary of research on best practices for addressing EJ/SE in Coastal Zone Management Plans and related coastal issues to inform staff planning report.
- Draft background section of BPA staff report.

3. Draft Policy Changes

Tasks

1. Develop proposed findings, policy, and potential regulation changes based on background research and stakeholder engagement.
2. Begin drafting Environmental Assessment.
3. Workshop proposed language changes with BCDC regulatory and legal staff and revise as needed.
4. Present potential findings, policy changes, and objectives to EJ/SE Commissioner Working Group.
5. Present proposed findings, policy changes, objectives, and draft Environmental Assessment to the Advisory Committee.
6. Brief Commission on proposed findings, policy changes, and objectives.

Key Outcomes:

- Draft policy language changes reviewed by BCDC staff, and which incorporate feedback from EJ/SE Commissioner Working Group and Advisory Committee.
- Draft Environmental Assessment.
- Commission briefing.

4. Public Workshop(s)

Tasks

1. Leverage existing engagement efforts from BCDC ART and other regional partners in designing public workshop(s).
2. Hold first public workshop to help BCDC staff scope potential findings, policy, and regulation changes; including summary of comments received to date.

3. Revise proposed changes based on public comments, and draft responses to comments received.
4. Hold additional public workshops as needed to further refine policy changes.

Key Outcomes:

- Public and stakeholder input and comments reflected and incorporated into proposed findings and policy changes.

5. Revised Policy Changes, Commission Hearings and Staff Recommendation

Tasks

1. Prepare revised findings, policy, and potential regulation changes; and hold final BCDC staff review.
2. Prepare revised statement of effects and consistency, and Environmental Assessment components of staff report.
3. Prepare and mail staff report.
4. Notice and hold Public Hearing.
5. Revise proposed changes based on public comments, and draft responses to comments received.
6. Prepare and mail staff recommendation.
7. Notice and hold Public Hearing and Commission Vote on proposed changes.

Key Outcomes:

- Staff report and recommendation to Commission for proposed BPA
- Public Hearings and Commission Vote to approve BPA.

6. State and Federal Administrative Law Review

Tasks

1. Post notice of adopted amendment with Secretary of the Natural Resources Agency for review; and distribute notice to Bay Area stakeholders, communities, and interested parties.
2. Initiate California State Office of Administrative Law review and NOAA Office of Coastal Management review.

Key Outcomes:

- State and federal administrative approval BPA.
- Notice posted for stakeholders and interested parties, communities, and the public.
- Updated and printed San Francisco Bay Plan copies for BCDC staff, and updated version posted on BCDC website.