

San Francisco Bay Conservation and Development Commission

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July 7, 2017

TO: All Commissioners and Alternates

FROM: Lawrence J. Goldzband, Executive Director (415/352-3653; larry.goldzband@bcdc.ca.gov)
Sharon Louie, Director, Administrative & Technology Services (415/352-3638; sharon.louie@bcdc.ca.gov)

SUBJECT: Approved Minutes of June 15, 2017 Commission Meeting

1. **Call to Order.** The meeting was called to order by Acting Chair Halsted at the Bay Area Metro Center, 375 Beale Street, Yerba Buena Room, First Floor, San Francisco, California at 1:11 p.m. She announced that Chair Wasserman was out of town at his son's wedding.

2. **Roll Call.** Present were: Acting Chair Halsted, Commissioners Butt, Chan (Represented by Alternate Gilmore), DeLaRosa (represented by Alternate Jahns), Gioia, Hicks (represented by Alternate Galacatos), McGrath, Nelson, Peskin, Pine, Randolph, Sears, Showalter, Spring (represented by Alternate Vasquez), Wagenknecht and Zwissler.

Acting Chair Halsted announced that a quorum was present.

Not present were Commissioners: Association of Bay Area Governments (Addiego, Techel), Santa Clara County (Cortese), Department of Finance (Finn), Speaker of the Assembly (Gibbs), Sonoma County (Gorin), Governor (Ranchod, Wasserman), State Lands Commission (Lucchesi), Department of Business Transportation & Housing (Sartipi) and U.S. Environmental Protection Agency (Ziegler).

3. **Public Comment Period.** Acting Chair Halsted called for public comment on subjects that were not on the agenda.

There was no public comment.

Acting Chair Halsted moved to Approval of the Minutes.

4. **Approval of Minutes of the June 1, 2017 Meeting.** Acting Chair Halsted asked for a motion and a second to adopt the minutes of June 1, 2017.

MOTION: Commissioner Peskin moved approval of the Minutes, seconded by Commissioner Nelson.

VOTE: The motion carried with a vote of 15-0-1 with Commissioners Butt, Gilmore, Jahns, Gioia, Peskin, McGrath, Nelson, Pine, Randolph, Sears, Showalter, Vasquez, Wagenknecht and Zwissler and Acting Chair Halsted voting, "YES", no "NO", votes and Commissioner Hicks abstaining.

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BCDC MINUTES
June 15, 2017

5. **Report of the Chair.** Acting Chair Halsted reported on the following:

- a. **New Business.** No new business was suggested.
- b. **New Commissioner.** I am pleased to report that San Francisco Supervisor Jane Kim, who previously served on the Commission, has been appointed as Commissioner Peskin's alternate.
- c. **Next BCDC Meeting.** We will not need to hold our July 6th meeting. At our July 20th meeting we will consider the outcomes of our current set of workshops on rising sea level and consider staff recommendations on how to move forward.
- d. **Ex-Parte Communications.** That completes my report. In case you have inadvertently forgotten to provide our staff with a report on any written or oral ex-parte communications, I invite Commissioners who have engaged in any such communications to report on them at this point. (No ex-parte communications were voiced)
- e. **Executive Director's Report.** Larry Goldzband will now present the Executive Director's report.

6. **Report of the Executive Director.** Executive Director Goldzband reported: I shall be very brief, as we are about to embark on our penultimate workshop dealing with Bay fill policies.

I have one lousy piece of news to report. The necessary funds to build out BCDC's space on the fifth floor of this lovely and efficient new building are not included in the state budget for the fiscal year that starts on July 1. Absent those funds, BCDC will stay at its current location in the Hiram Johnson State Building. While we do not foresee any immediate positive solution to this outcome, we remain hopeful. Indeed, in the spirit of the 50th anniversary of the Summer of Love, I remember that Timothy Leary once noted that you can always pick up your needle and move it to another groove. I do wish that we could pick up a \$5 Million check, move offices, and feel groovy; we will do our best to keep ourselves at 455 Golden Gate Avenue.

That concludes my report, Acting Chair Halsted, and I'm happy to answer any questions that may arise.

7. **Commission Consideration of Administrative Matters.** Acting Chair Halsted stated there were no administrative listings.

8. **Commission Consideration of a Contract with the Department of General Services for Budget Support.** Acting Chair Halsted announced: Item 8 is Commission authorization for the Executive Director to enter into a contract with the Department of General Services for budget support. Cheneé Williams will provide the staff recommendation.

Executive Director Goldzband added: This is probably the first time many of you Commissioners have seen Cheneé whom we hired in late April as our Chief Budget Officer and she has come in with guns blazing and we love it.

Chief budget Officer Williams addressed the Commission: I am the Chief Budget Officer for BCDC. You have before you a staff report and recommendation on a contract for \$39,000.00 to hire the Office of Financial Services within the Department of General Services (DGS) for the upcoming 2017/18 fiscal year. These services will consist of a full-scale budget analysis and support for our office. Since we have not had a budget officer in place for the majority of the past fiscal year, our office has been working with DGS to ensure all financial reports and/or deadlines are met. With DGS assistance we recognize that the Commission had necessary cash on hand to avoid a deficiency and more importantly, DGS working with the Department of Finance staff has performed all technical budget drills and governor budget preparation exercises during the past fiscal year on our behalf.

It is our hope to continue this ongoing working relationship with DGS. The staff recommends that the Commission authorize the Executive Director to: (1) amend the contract as long as the amendment does not involve substantial changes in scope or exceed 10% of the total amount of the contract; and, (2) enter into similar contracts in the future, subject to availability of funds, given that the Commission has an ongoing need for budget support services.

Thank you for your time and consideration and we will be happy to address any questions and/or concerns.

MOTION: Commissioner Peskin moved approval of the staff recommendation, seconded by Commissioner Zwissler.

VOTE: The motion carried with a vote of 14-0-0 with Commissioners Butt, Gilmore, Jahns, Peskin, McGrath, Nelson, Pine, Randolph, Sears, Showalter, Vasquez, Wagenknecht and Zwissler and Acting Chair Halsted voting, "YES", no "NO", votes.

9. Commission Consideration of a Contract with the Delta Stewardship Council for Eastern Contra Costa County Vulnerability Assessment and Adaptation Planning Project. Acting Chair Halsted announced: Item 9 is Commission authorization for the Executive Director to enter into a contract with the Delta Stewardship Council to provide funds to assist in preparing for a vulnerability assessment and adaptation plan for eastern Contra Costa County. Adam Fullerton will present the staff recommendation.

Planner Fullerton presented the following: The Delta Stewardship Council has approached the Adapting to Rising Tides Program of BCDC with a proposal to extend our work of the Adapting to Rising Tides Program into the Delta. The Delta Stewardship Council is tasked with managing Delta water and environmental resources over the long-term and reducing risks to the property in the state. They recognize the need to understand how sea level rise will impact the Delta.

Given that the ART Program has lead and supported numerous vulnerability assessments and sea level rise adaptation planning efforts in the San Francisco Bay Area, including most recently in Contra Costa County, both the western and central portions of Contra Costa County; these efforts have enabled the ART Program to test and refine adaptation planning methods and integrate sustainability and transparent decision making from start to finish into planning efforts in the Bay Area.

The Delta Stewardship Council would like to use our approach and test it in the Delta. They have approached us to convene and staff a shoreline adaptation planning project that includes the Contra Costa shoreline extending from Bay Point to Discovery Bay.

ART staff will work with a consultant to develop modeling and analysis needed to understand the sea level rise vulnerability in the area and to understand the current and future flood risks using the ART adaptation planning process, tools and data. ART staff will work with local jurisdictions, agencies and organization in Contra Costa County as well as regional, state and federal agencies to understand the vulnerability and consequences communities may face including the disproportionate impact to community members, the disruption of transportation and utilities infrastructure, the loss of employment sites and limitations on access to goods and services.

The project will work towards identifying shared and individual actions that will help improve resilience to rising sea levels and to other climate change impacts. The staff recommends that the Commission authorize the Executive Director to execute a contract with the Delta Stewardship Council which would provide up to \$150,000 over 18 months to the Commission for its staff costs, consultant support and Contra Costa county staff support to lead a vulnerability assessment and adaptation planning effort for the eastern portion of Contra Costa County, from Bay Point to Discovery Bay. These funds will support Commission staff costs as well as consultant support and support for Contra Costa County staff working on the project. And authorize the Executive Director to amend the contract as long as the amendment does not involve substantial changes in either the scope or amount of the contract, and to extend the term of the contract, if necessary.

MOTION: Commissioner Gioia moved approval of the staff recommendation, seconded by Commissioner Nelson.

Commissioner Nelson commented: This is really encouraging. The fact that the San Francisco Bay Delta Estuary is split in two between BCDC and the Delta Stewardship Council is more an accident of history than it is a reflection of those being naturally two separate bodies.

Coordination between the two is a great thing. Contra Costa is a really good place to begin coordination between our two organizations on adaptation issues.

The Delta environment is really different. It raises water policy issues that are different from those in the Bay. The combination of having a rural environment and very deep subsidence is just very different from the landscape we have in the Bay and the fact that there is a big chunk of the rest of the state including the Bay Area that is outside of the region but has a very legitimate stake in the future of that region just raises issues that are going to be new to the ART process and are going to suggest that we need to think about designing that process in a slightly different way to adapt that to an environment that is in a lot of way very different from the environment where we have been focusing the ART Project.

This is a great idea and I am very supportive of it.

VOTE: The motion carried with a vote of 15-0-1 with Commissioners Butt, Gilmore, Jahns, Gioia, Peskin, McGrath, Nelson, Pine, Randolph, Sears, Showalter, Vasquez, Wagenknecht and Zwissler and Acting Chair Halsted voting, "YES", no "NO", votes and Commissioner Galacatos abstaining.

10. Adjournment to Commission Workshop. Upon motion by Commissioner Showalter, seconded by Commissioner Peskin, the Commission meeting was adjourned at 1:26 p.m.

Respectfully submitted,

STEVE GOLDBECK
Acting Executive Director

Approved, with no corrections, at the
San Francisco Bay Conservation and
Development Commission Meeting
of July 20, 2017

R. ZACHARY WASSERMAN, Chair