Subject: Annual Report of Pavilion Use - Jack London Square (revised)
Date: Thursday, March 13, 2014 at 1:56:05 PM Pacific Daylight Time
From: Jennifer Koidal
To: Adrienne Klein
CC: Morris, Caroline, Julie Braun (JBraun@PortOfOakland.com), Dorin Tiutin, Meyer, Mr. Michael D.

Adrienne:

Please find attached the following reports related to the Jack London Square Public Pavilion:

- Cushman & Wakefield letter dated March 12, 2014 revising the annual report of pavilion use for private events for the 2013 calendar year. This revision corrects the dates for November 2012 through March 2013
  and adds language pertaining to weekend use and consecutive event tracking.

- Cushman & Wakefield letter dated March 12, 2014 to Scott's Catering noting retraction of approval for the Q1 2014 calendar of events which, in fact, exceeded the allowable number of weekend days and
  consecutive events for private use as stipulated in BCDC Permit 19-85(B).

- Cushman &Wakefield letter dated March 12, 2014 to Scott's Catering noting disapproval of the Q2 calendar of events submitted on March 5, 2014.

We will continue to monitor activity for the Public Pavilion and provide quarterly updates as requested.

Should you need any further information, please do not hesitate to contact me to discuss.

Kind regards,
Jenni

Jennifer Koidal, RPA General Manager
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March 12, 2014

Ms. Adrienne Klein
Chief of Enforcement
San Francisco Bay Conservation
And Development Commission
455 Golden Gate Avenue, Suite 10600
San Francisco, CA 94102

RE: Permit #19-85(B)
Revised Annual Report - Scott's Use of the Public Pavilion at Jack London Square 2013

Dear Ms. Klein:

In accordance with the above referenced permit, we are writing to report on Scott's Seafood's usage of the Public Pavilion at Jack London Square in 2013.

In an effort to comply with the permit reporting requirements, we have instructed our security officers to track Scott's usage of the pavilion by noting times and dates of when the tent structure is in place and when events are in progress.

Per the attached schedules, we can report that the pavilion tent/walls were up consecutively for construction purposes from November 30, 2012 through March 6, 2013 or 65 days. Additionally, events and closure of the Public Pavilion by Scott's Seafood Restaurant and Catering from March 7 through and including December 31, 2013 totaled 87 days, of which 53 days were weekend nights and 56 days were weekend days.

In summary, it appears that Scott's has violated provisions of the permit including:
1. Exceeding the number of private events allowed under the permit;
2. Exceeding the number of consecutive days that the area is allowed to be used;
3. Exceeding the number of hours before and after events that the walls can be in place; and
4. Failure to provide schedules of events in advance for review and approval.

Upon review of this information, please let me know if you any questions or require further information.

Sincerely,

CUSHMAN & WAKEFIELD OF CA, INC. – Lic. #00616335
Corporate Occupier & Investor Services

Jennifer Koidal, RPA®
General Manager

Enclosure: 2013 Event Logs

CC: Julie Braun
Dorin Tiutin
Caroline Morris

BCDC LOG - PAVILION RECORD 1

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	12.1.12		DATE: *	BEFORE:	28hrs 30mins
TIME:	1:30pm	START:	6:00pm	END: 11:45pm	TIME: *	DURING:	5hrs 45mins
NAME:	Tim Crosby	EVENT:	CFCW Holiday Party		NAME:	AFTER:	*

Extra tent extension set up on Friday 12.7.12 at approximately 9:00am

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	12.7.12		DATE: *	BEFORE:	8 days
TIME:	1:30pm	START:	6:00pm	END: 12:00am	TIME: *	DURING:	6hrs
NAME:	Tim Crosby	EVENT:	Undisclosed Event		NAME:	AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	12.11.12		DATE: *	BEFORE:	12 days
TIME:	1:30pm	START:	3:00pm	END: 6:00pm	TIME: *	DURING:	3hrs
NAME:	Tim Crosby	EVENT:	CMS Holiday Party		NAME:	AFTER:	*

Extra tent extension taken down on Wednesday 12.12.12 at approximately 9:00am

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	12.12.12		DATE: *	BEFORE:	13 days
TIME:	1:30pm	START:	3:30pm	END: 5:30pm	TIME: *	DURING:	2hrs
NAME:	Tim Crosby	EVENT:	Cost Plus Christmas Party		NAME:	AFTER:	*

FOR OFFICE USE ONLY

* As the tent/walls have not been taken down since 11.30.12, there is no established TAKE DOWN or AFTER times

BCDC LOG - PAVILION RECORD 2

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	12.14.12			DATE:	*	BEFORE:	15 days
TIME:	1:30pm	START:	11:30am	END:	2:30pm	TIME:	*	DURING:	3hrs
NAME:	Tim Crosby	EVENT:	Turmitin Holiday Party			NAME:		AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	12.14.12			DATE:	*	BEFORE:	15 days
TIME:	1:30pm	START:	7:00pm	END:	12:00am	TIME:	*	DURING:	5hrs
NAME:	Tim Crosby	EVENT:	East Bay Reality Holiday Party			NAME:		AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	12.19.12			DATE:	*	BEFORE:	20 days
TIME:	1:30pm	START:	5:30pm	END:	11:30pm	TIME:	*	DURING:	6hrs
NAME:	Tim Crosby	EVENT:	Ignacio De La Fuentes Party			NAME:		AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	12.22.12			DATE:	*	BEFORE:	23 days
TIME:	1:30pm	START:	8:00pm	END:	12:00am	TIME:	*	DURING:	4hrs
NAME:	Tim Crosby	EVENT:	LVI Holiday Party			NAME:		AFTER:	*

FOR OFFICE USE ONLY

* As the tent/walls have not been taken down since 11.30.12, there is no established TAKE DOWN or AFTER times

BCDC LOG - PAVILION RECORD 3

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	12.29.12		DATE: *	BEFORE:	30 days
TIME:	1:30pm	START:	8:00pm	END: 11:00pm	TIME: *	DURING:	3hrs
NAME:	Tim Crosby	EVENT:	Rose & Ryan Wedding		NAME:	AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	12.31.12		DATE: *	BEFORE:	32 days
TIME:	1:30pm	START:	8:00pm	END: 12:00am	TIME: *	DURING:	4hrs
NAME:	Tim Crosby	EVENT:	Alvin Ebony & Shane Event		NAME:	AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	1.12.13		DATE: *	BEFORE:	44 days
TIME:	1:30pm	START:	6:00pm	END: 12:00am	TIME: *	DURING:	6hrs
NAME:	Tim Crosby	EVENT:	Bio Medical Event		NAME:	AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN	DURATION	
DATE:	11.30.12	DATE:	1.26.13		DATE: *	BEFORE:	58 days
TIME:	1:30pm	START:	8:00pm	END: 11:00pm	TIME: *	DURING:	5hrs
NAME:	Tim Crosby	EVENT:	Bay Area Beverage Holiday Party		NAME:	AFTER:	*

FOR OFFICE USE ONLY

* As the tent/walls have not been taken down since 11.30.12, there is no established TAKE DOWN or AFTER times

Total event days	31
Weekend nights	8
Weekend days	8

BCDC LOG - PAVILION RECORD 4

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	2.2.13			DATE:	*	BEFORE:	64 days
TIME:	1:30pm	START:	6:00pm	END:	11:00pm	TIME:	*	DURING:	5hrs
NAME:	Tim Crosby	EVENT:	Mary Yee Birthday Party			NAME:		AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	2.9.13			DATE:	*	BEFORE:	71 days
TIME:	1:30pm	START:	8:00pm	END:	12:00am	TIME:	*	DURING:	4hrs
NAME:	Tim Crosby	EVENT:	Elizabeth Reception			NAME:		AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	2.12.13			DATE:	*	BEFORE:	74 days
TIME:	1:30pm	START:	12:00pm	END:	3:00pm	TIME:	*	DURING:	3hrs
NAME:	Tim Crosby	EVENT:	Oakland Military Institute			NAME:		AFTER:	*

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	2.21.13			DATE:	*	BEFORE:	83 days
TIME:	1:30pm	START:	5:00pm	END:	7:30pm	TIME:	*	DURING:	2hrs 30mins
NAME:	Tim Crosby	EVENT:	Bridal Fair Trade Show			NAME:		AFTER:	*

FOR OFFICE USE ONLY

* As the tent/walls have not been taken down since 11.30.12, there is no established TAKE DOWN or AFTER times

Total event days	**28 February**
Weekend nights	8 February
Weekend days	8 February

BCDC LOG - PAVILION RECORD 5

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	11.30.12	DATE:	3.2.13		DATE:	*	BEFORE:	92 days
TIME:	1:30pm	START:	6:30pm	END: 10:00pm	TIME:	*	DURING:	3hrs 30mins
NAME:	Tim Crosby	EVENT:	Life Long Medical Event		NAME:		AFTER:	*

3.7.13 @ 12:00pm - BCDC official arrived on-site to inspect public pavilion w/Scott's & CCK

FOR OFFICE USE ONLY

65 days (Jan 1-March 6)

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	3.7.13	DATE:	3.9.13		DATE:	3.11.13	BEFORE:	43 hrs
TIME:	4:00pm	START:	11:00am	END: 4:00pm	TIME:	9:00am	DURING:	5 hrs
NAME:	Alan Humphrey	EVENT:	Prescott Family Circus		NAME:	Alan Humphrey	AFTER:	41 hrs

FOR OFFICE USE ONLY

89 hours
4 days

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	3.14.13	DATE:	3.14.13		DATE:	3.15.13	BEFORE:	2 hrs 30 mins
TIME:	8:30am	START:	11:00am	END: 3:00pm	TIME:	9:00am	DURING:	4 hrs
NAME:	Alan Humphrey	EVENT:	Women of the Bay Area		NAME:	Alan Humphrey	AFTER:	18 hrs

FOR OFFICE USE ONLY

24.5 hours
1 days

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	4.10.13	DATE:	4.13.13		DATE:	4.14.13	BEFORE:	79 hrs 15 mins
TIME:	10:45am	START:	6:00pm	END: 10:30pm	TIME:	9:00am	DURING:	4 hrs 30 mins
NAME:	Tim Crosby	EVENT:	Event Desription Not Disclosed		NAME:	Miguel Dupes	AFTER:	10 hrs 30 mins

94.25 hours
4 days

FOR OFFICE USE ONLY

* As the tent/walls have not been taken down since 11.30.12, there is no established TAKE DOWN or AFTER times

Total hours	**207.75 (excludes const. closure)**
Total event days	**9 (excludes const. closure)**
Weekend nights	**4 March**
Weekend days	**4 March**

BCDC LOG - PAVILION RECORD 6

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	4.24.13	DATE:	4.27.13			DATE:	4.27.13	BEFORE:	75 hrs	
TIME:	3:00pm	START:	6:00pm	END:	11:00pm	TIME:	11:45pm	DURING:	5 hrs	
NAME:	Tim Crosby	EVENT:	Clifford Bachand Celebration of Life			NAME:	Aziz Mohand	AFTER:	45 mins	81
								FOR OFFICE USE ONLY		4

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	4.30.13	DATE:	5.1.13			DATE:	5.5.13	BEFORE:	25 hrs	
TIME:	10:00am	START:	11:00am	END:	1:30pm	TIME:	10:45am	DURING:	2 hrs 30 mins	
NAME:	Alan Humphrey	EVENT:	League of Women Voters of Oakland			NAME:	James Brown	AFTER:	93 hrs 15 mins	121
								FOR OFFICE USE ONLY		6

4.30.13 @ 11:00am - Smaller "L" shaped tent set up near Kincaid's
5.1.13 @ 4:15pm - Smaller "L" shaped tent was taken down (up for approx. 29 hours)

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	4.30.13	DATE:	5.3.13			DATE:	5.5.13	BEFORE:	70 hrs	
TIME:	10:00am	START:	8:00am	END:	6:00pm	TIME:	10:45am	DURING:	10 hrs	
NAME:	Alan Humphrey	EVENT:	Bay Planning Coalition			NAME:	James Brown	AFTER:	40 hrs 45 mins	*same time frame as above
								FOR OFFICE USE ONLY		

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	4.30.13	DATE:	5.4.13			DATE:	5.5.13	BEFORE:	104 hrs	
TIME:	10:00am	START:	6:00pm	END:	10:30pm	TIME:	10:45am	DURING:	4 hrs 30 mins	
NAME:	Alan Humphrey	EVENT:	Oakland School of the Arts			NAME:	James Brown	AFTER:	12 hrs 15 mins	*same time frame as above
								FOR OFFICE USE ONLY		

Total hours	202
Total event days	10
Weekend nights	4 April
Weekend days	2 April

BCDC LOG - PAVILION RECORD 7

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	5.8.13	DATE:	5.8.13			DATE:	5.9.13	BEFORE:	1 hr 30 mins	
TIME:	3:30pm	START:	5:00pm	END:	10:00pm	TIME:	8:30am	DURING:	6 hrs	
NAME:	Alan Humphrey	EVENT:	CYC Boxing			NAME:	Stefanie Tufono	AFTER:	10 hrs 30 mins	16.65 hours
								FOR OFFICE USE ONLY		1 days

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	5.11.13	DATE:	5.11.13			DATE:	5.12.13	BEFORE:	3 hrs 30 mins	
TIME:	12:00pm	START:	3:30pm	END:	6:00pm	TIME:	6:00pm	DURING:	2 hrs 30 mins	
NAME:	James Brown	EVENT:	Reed and Anna's Wedding Reception			NAME:	Stefanie Tufono	AFTER:	48 hrs	54 hours
								FOR OFFICE USE ONLY		2 days

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	5.11.13	DATE:	5.12.13			DATE:	5.12.13	BEFORE:	24 hrs	
TIME:	12:00pm	START:	12:00pm	END:	3:00pm	TIME:	6:00pm	DURING:	3 hrs	
NAME:	James Brown	EVENT:	Mother's Day Event			NAME:	Stefanie Tufono	AFTER:	3 hrs	*same timeframe as above
								FOR OFFICE USE ONLY		

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	5.18.13	DATE:	5.18.13			DATE:	5.20.13	BEFORE:	6 hrs 20 mins	
TIME:	11:40am	START:	6:00pm	END:	11:00pm	TIME:	7:55am	DURING:	5 hrs	
NAME:	Alan Humphrey	EVENT:	Kaiser Physical Therapy Foundation			NAME:	James Brown	AFTER:	32 hrs 55 mins	43.75 hours
								FOR OFFICE USE ONLY		2 days

Total hours	114.4
Total event days	5
Weekend nights	recap page 8
Weekend days	recap page 8

BCDC LOG - PAVILION RECORD 8

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	5.24.13	DATE:	5.24.13			DATE:	5.25.13	BEFORE:	5 hrs 30 mins	
TIME:	12:30pm	START:	6:00pm	END:	10:00pm	TIME:	12:30am	DURING:	4 hrs	
NAME:	Miguel Dupes	EVENT:	Congratulations Shawyn & Charles Drain			NAME:	Jesus Thomas	AFTER:	2 hrs 30 mins	0.5
								FOR OFFICE USE ONLY		1 event day

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	5.25.13	DATE:	5.25.13			DATE:	5.26.13	BEFORE:	2 hrs 30 mins	
TIME:	2:30pm	START:	6:00pm	END:	11:00pm	TIME:	10:50pm	DURING:	5 hrs	
NAME:	James Brown	EVENT:	Event Not Disclosed			NAME:	Jesus Thomas	AFTER:	23 hrs 50 mins	1.5
								FOR OFFICE USE ONLY		2 event days

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	6.5.13	DATE:	6.6.13			DATE:	6.9.13	BEFORE:	22 hrs 15 mins	
TIME:	5:45pm	START:	4:00pm	END:	8:00pm	TIME:	8:00am	DURING:	4 hrs	
NAME:	Donminic Wade	EVENT:	See Jane Run Women's Half Marathon / 5K			NAME:	James Brown	AFTER:	60 hrs	4
								FOR OFFICE USE ONLY		

SET-UP		EVENT INFO				TAKE-DOWN		DURATION		
DATE:	6.5.13	DATE:	6.7.13			DATE:	6.9.13	BEFORE:	41 hrs 15 mins	
TIME:	5:45pm	START:	11:00am	END:	6:00pm	TIME:	8:00am	DURING:	7 hrs	
NAME:	Donminic Wade	EVENT:	See Jane Run Women's Half Marathon / 5K			NAME:	James Brown	AFTER:	38 hrs	*same timeframe as above
								FOR OFFICE USE ONLY		

Total hours	6
Total event days	7
Weekend nights	6
Weekend days	8

BCDC LOG - PAVILION RECORD 9

Extra tent from 12.7.12 & 5.19.13 was set up on Sunday 6.8.13 at approximately 7:00am

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	6.5.13	DATE:	6.8.13		DATE:	6.9.13	BEFORE:	70 hrs 15 mins
TIME:	5:45pm	START:	4:00pm	END: 12:00am	TIME:	8:00am	DURING:	8 hrs
NAME:	Donminic Wade	EVENT:	The Banaicio Wedding		NAME:	James Brown	AFTER:	8 hrs

Extra tent was taken down on Monday 6.9.13 at approximately 8:00am (13hrs)

FOR OFFICE USE ONLY

*same timeframe as page 8

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	6.14.13	DATE:	6.14.13		DATE:	6.16.13	BEFORE:	4 hrs 30 mins
TIME:	1:30pm	START:	6:00pm	END: 12:00am	TIME:	12:30am	DURING:	6 hrs
NAME:	Stefanie Tufono	EVENT:	Law Anne & Darryl Wedding		NAME:	James Brown	AFTER:	24 hrs 30 mins

FOR OFFICE USE ONLY

*same timeframe as below

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	6.14.13	DATE:	6.15.13		DATE:	6.16.13	BEFORE:	28 hrs 30 mins
TIME:	1:30pm	START:	6:00pm	END: 12:00am	TIME:	12:30am	DURING:	6 hrs
NAME:	Stefanie Tufono	EVENT:	Jeff and Anna's Wedding Reception		NAME:	James Brown	AFTER:	30 mins

FOR OFFICE USE ONLY

35 hours
3 days

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:	6.22.13	DATE:	6.22.13		DATE:	6.23.13	BEFORE:	5 hrs 15 mins
TIME:	12:45pm	START:	6:00pm	END: 12:00am	TIME:	10:00am	DURING:	6 hrs
NAME:	James Brown	EVENT:	Happy 18th Birthday Celebration		NAME:	James Brown	AFTER:	10 hrs

FOR OFFICE USE ONLY

21.25 hours
2 days

Total hours	56.25
Total event days	5
Weekend nights	see recap page 10
Weekend days	see recap page 10

BCDC LOG - PAVILION RECORD 10

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	6.28.13	DATE:	6.29.13		DATE:	6.30.13	BEFORE:	28 hrs 45 mins	
TIME:	1:15pm	START:	6:00pm	END: 11:00pm	TIME:	12:15am	DURING:	5 hrs	
NAME:	Tim Crosby	EVENT:	Lytoria's 50th Birthday Celebration		NAME:	James Brown	AFTER:	1 hr 15 mins	35.00 hours
							FOR OFFICE USE ONLY		2 days

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	7.6.13	DATE:	7.6.13		DATE:	7.7.13	BEFORE:	3 hrs 30 mins	
TIME:	2:30pm	START:	6:00pm	END: 11:00pm	TIME:	12:15pm	DURING:	5 hrs	
NAME:	James Brown	EVENT:	Christening Ceremony		NAME:	James Brown	AFTER:	1 hr 15 mins	9.75 hours
							FOR OFFICE USE ONLY		1 days

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	7.13.13	DATE:	7.13.13		DATE:	7.13.13	BEFORE:	7 hrs	
TIME:	12:30pm	START:	7:30pm	END: 10:00pm	TIME:	11:30pm	DURING:	2 hrs 30 mins	
NAME:	Jesus Thomas	EVENT:	Rudy's Celebration of Life		NAME:	Aziz Mohand	AFTER:	1 hr 30 mins	11.00 hours
							FOR OFFICE USE ONLY		1 days

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	7.27.13	DATE:	7.27.13		DATE:	7.28.13	BEFORE:	4 hrs	
TIME:	11:00am	START:	3:00pm	END: 11:00pm	TIME:	12:30am	DURING:	8 hrs	
NAME:	James Brown	EVENT:	Kameela and Bomani A Match Made in Heaven		NAME:	James Brown	AFTER:	1 hr 30 mins	13.5 hours
							FOR OFFICE USE ONLY		1 days

Total hours	69.25
Total event days	5
Weekend nights	3 June
Weekend days	4 June

BCDC LOG - PAVILION RECORD 11

SET-UP		EVENT INFO		TAKE-DOWN		DURATION		
DATE:	7.31.13	DATE:	7.31.13	DATE:	7.31.13	BEFORE:	5 hrs	
TIME:	12:00pm	START:	5:00pm END: 8:00pm	TIME:	11:00pm	DURING:	3 hrs	
NAME:	Stefanie Tufono	EVENT:	Intern Reception	NAME:	Stefanie Tufono	AFTER:	3 hrs	11
						FOR OFFICE USE ONLY		1

SET-UP		EVENT INFO		TAKE-DOWN		DURATION		
DATE:	8.9.13	DATE:	8.10.13	DATE:	8.11.13	BEFORE:	19 hrs	
TIME:	2:00pm	START:	9:00am END: 5:00pm	TIME:	12:30am	DURING:	3 hrs 30 mins	
NAME:	Jesus Thomas	EVENT:	Josh and Sarah Wedding Reception	NAME:	James Brown	AFTER:	7 hr 30 mins	30
						FOR OFFICE USE ONLY		2

SET-UP		EVENT INFO		TAKE-DOWN		DURATION		
DATE:	8.9.13	DATE:	8.10.13	DATE:	8.11.13	BEFORE:	28 hrs	
TIME:	2:00pm	START:	6:00pm END: 11:00pm	TIME:	12:30am	DURING:	5 hrs	
NAME:	Jesus Thomas	EVENT:	Maurice and Theresa Wedding Reception	NAME:	James Brown	AFTER:	1 hr 30 mins	*same as above
						FOR OFFICE USE ONLY		

SET-UP		EVENT INFO		TAKE-DOWN		DURATION		
DATE:	9.14.13	DATE:	9.14.13	DATE:	9.15.13	BEFORE:	9 hrs	
TIME:	12:00pm	START:	6:00pm END: 12:00am	TIME:	1:30am	DURING:	6 hrs	
NAME:	James Brown	EVENT:	Skyline High School Reunion	NAME:	Joe Brown	AFTER:	1 hr 30 mins	13.5
						FOR OFFICE USE ONLY		1

Total hours	54.5
Total event days	4
Weekend nights	3 July
Weekend days	3 July
Weekend nights	1 August
Weekend days	2 August

BCDC LOG - PAVILION RECORD 12

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	9.16.13	DATE:	9.16.13		DATE:	9.16.13	BEFORE:	5 hrs	
TIME:	2:30pm	START:	5:00pm	END: 9:00pm	TIME:	11:00pm	DURING:	4 hrs	
NAME:	John Feeney	EVENT:	Undisclosed Event		NAME:	Messi Chaib	AFTER:	2 hrs	11
							FOR OFFICE USE ONLY		1

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	9.20.13	DATE:	9.21.13		DATE:	9.22.13	BEFORE:	18 hrs	
TIME:	5:00pm	START:	11:00am	END: 3:30pm	TIME:	10:45am	DURING:	4 hrs 30 mins	
NAME:	Aziz Mohand	EVENT:	80th Birthday Celebration		NAME:	James Brown	AFTER:	19 hr 15 mins	*same timeframe as below
							FOR OFFICE USE ONLY		

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	9.20.13	DATE:	9.21.13		DATE:	9.22.13	BEFORE:	28 hrs	
TIME:	5:00pm	START:	6:00pm	END: 12:00am	TIME:	10:45am	DURING:	6 hrs	
NAME:	Aziz Mohand	EVENT:	San Lorenzo High School Reunion		NAME:	James Brown	AFTER:	10 hr 45 mins	44.75
							FOR OFFICE USE ONLY		3

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	9.28.13	DATE:	9.28.13		DATE:	9.28.13	BEFORE:	4 hrs	
TIME:	12:00pm	START:	4:00pm	END: 10:00pm	TIME:	11:30pm	DURING:	6 hrs	
NAME:	Stefanie Tufono	EVENT:	Undisclosed Event		NAME:	James Brown	AFTER:	1 hr 30 mins	11.5
							FOR OFFICE USE ONLY		1

Total hours	67.25
Total event days	5
Weekend nights	4 September
Weekend days	3 September

BCDC LOG - PAVILION RECORD 13

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	10.2.13	DATE:	10.4.13		DATE:	10.6.13	BEFORE:	41 hrs	
TIME:	2:00pm	START:	7:00am	END: 3:00pm	TIME:	1:30pm	DURING:	8 hrs	95.5
NAME:	Stefanie Tufono	EVENT:	Kaiser Permanente		NAME:	James Brown	AFTER:	46 hrs 30 mins	5
							FOR OFFICE USE ONLY		

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	10.2.13	DATE:	10.5.13		DATE:	10.6.13	BEFORE:	75 hrs	
TIME:	2:00pm	START:	5:00pm	END: 11:00pm	TIME:	1:30pm	DURING:	6 hrs	
NAME:	Stefanie Tufono	EVENT:	Mercado and Garcia Wedding		NAME:	James Brown	AFTER:	26 hr 30 mins	*same timeframe as above
							FOR OFFICE USE ONLY		

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	10.11.13	DATE:	10.12.13		DATE:	10.13.13	BEFORE:	26 hrs 30 mins	
TIME:	3:30pm	START:	6:00pm	END: 11:00pm	TIME:	1:30am	DURING:	5 hrs	34
NAME:	Tim Crosby	EVENT:	Wedding Reception		NAME:	Lonzo Jones	AFTER:	2 hr 30 mins	2
							FOR OFFICE USE ONLY		

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	10.20.13	DATE:	10.20.13		DATE:	10.21.13	BEFORE:	3 hrs	
TIME:	1:00pm	START:	4:00pm	END: 11:00pm	TIME:	12:00am	DURING:	7 hrs	11
NAME:	Stefanie Tufono	EVENT:	Undisclosed Event		NAME:	Lonzo Jones	AFTER:	1 hr	1
							FOR OFFICE USE ONLY		

Total hours	**140.5**
Total event days	8
Weekend nights	see recap page 14
Weekend days	see recap page 14

BCDC LOG - PAVILION RECORD 14

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	10.26.13	DATE:	10.26.13		DATE:	10.26.13	BEFORE:	2 hrs 45 mins	
TIME:	3:15pm	START:	5:00pm	END: 11:00pm	TIME:	11:30pm	DURING:	6 hrs	
NAME:	James Brown	EVENT:	Health and Fitness For Minority Women		NAME:	Aziz Mohand	AFTER:	30 mins	9.25
							FOR OFFICE USE ONLY		1

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	11.1.13	DATE:	11.1.13		DATE:	11.3.13	BEFORE:	5 hrs 45 mins	
TIME:	12:45pm	START:	6:30pm	END: 11:00pm	TIME:	1:00am	DURING:	4 hrs 30 mins	
NAME:	Stefanie Tufono	EVENT:	40th Anniversary Celebration		NAME:	James Brown	AFTER:	26 hrs	36.25
							FOR OFFICE USE ONLY		2

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	11.1.13	DATE:	11.2.13		DATE:	11.3.13	BEFORE:	28 hrs 45 mins	
TIME:	12:45pm	START:	5:30pm	END: 11:00pm	TIME:	1:00am	DURING:	5 hrs 30 mins	
NAME:	Stefanie Tufono	EVENT:	Denise and Matthew's Wedding Reception		NAME:	James Brown	AFTER:	2 hrs	*same timeframe as above
							FOR OFFICE USE ONLY		

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	11.7.13	DATE:	11.7.13		DATE:	11.9.13	BEFORE:	5 hrs 30 mins	
TIME:	12:30pm	START:	6:00pm	END: 9:00pm	TIME:	11:45pm	DURING:	3 hrs	
NAME:	John Feeney	EVENT:	Medical Seminar		NAME:	Aziz Mohand	AFTER:	50 hrs 45 mins	59.25
							FOR OFFICE USE ONLY		3

Total hours	104.75	
Total event days	6	
Weekend nights	5	Weekend nights - October
Weekend days	4	Weekend Days - October

BCDC LOG - PAVILION RECORD 15

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.7.13	DATE:	11.9.13			DATE:	11.9.13	BEFORE:	53 hrs 30 mins
TIME:	12:30pm	START:	6:00pm	END:	11:00pm	TIME:	11:45pm	DURING:	5 hrs
NAME:	John Feeney	EVENT:	William's Party			NAME:	Aziz Mohand	AFTER:	45 mins

FOR OFFICE USE ONLY

*same timeframe as before

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.15.13	DATE:	11.15.13			DATE:	11.16.13	BEFORE:	5 hrs 15 mins
TIME:	12:45pm	START:	6:00pm	END:	12:15am	TIME:	12:45am	DURING:	6 hrs 15 mins
NAME:	Stefanie Tufono	EVENT:	Wedding Reception			NAME:	James Brown	AFTER:	45 mins

FOR OFFICE USE ONLY

12.25
1

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.21.13	DATE:	11.21.13			DATE:	11.21.13	BEFORE:	2hrs 15 mins
TIME:	1:45pm	START:	4:00pm	END:	10:00pm	TIME:	11:30pm	DURING:	6 hrs
NAME:	Stefanie Tufono	EVENT:	Undisclosed Event			NAME:	Stefanie Tufono	AFTER:	1 hr 30 mins

FOR OFFICE USE ONLY

9.75
1

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	11.23.13	DATE:	11.23.13			DATE:	11.23.13	BEFORE:	2 hrs 45 mins
TIME:	2:15pm	START:	5:00pm	END:	11:00pm	TIME:	11:30pm	DURING:	6 hrs
NAME:	Stefanie Tufono	EVENT:	Undisclosed Event			NAME:	Aziz Mohand	AFTER:	30 mins

FOR OFFICE USE ONLY

9.25
1

Total hours	**31.25**	
Total event days	3	
Weekend nights	6	November
Weekend days	3	November

BCDC LOG - PAVILION RECORD 16

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.6.13			DATE:	12.22.13	BEFORE:	28 hrs 15 mins
TIME:	1:45pm	START:	6:00pm	END:	10:00pm	TIME:	4:15pm	DURING:	4 hrs
NAME:	Tim Crosby	EVENT:	Sequoia Engeering Holiday Party			NAME:	James Brown	AFTER:	378 hrs 15 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.7.13			DATE:	12.22.13	BEFORE:	55 hrs 15 mins
TIME:	1:45pm	START:	9:00pm	END:	12:00am	TIME:	4:15pm	DURING:	3 hrs
NAME:	Tim Crosby	EVENT:	UCCW Holiday Party			NAME:	James Brown	AFTER:	352 hrs 15 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.8.13			DATE:	12.22.13	BEFORE:	76 hrs 15 mins
TIME:	1:45pm	START:	6:00pm	END:	11:30pm	TIME:	4:15pm	DURING:	5 hrs 30 mins
NAME:	Tim Crosby	EVENT:	Bay Area Health Care Holiday Party			NAME:	James Brown	AFTER:	328 hrs 45 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.10.13			DATE:	12.22.13	BEFORE:	115 hrs 45 mins
TIME:	1:45pm	START:	9:30am	END:	12:30pm	TIME:	4:15pm	DURING:	3 hrs
NAME:	Tim Crosby	EVENT:	Preachers of Oakland			NAME:	James Brown	AFTER:	291 hrs 45 mins

FOR OFFICE USE ONLY

Total hours	see recap page 19
Total event days	see recap page 19
Weekend nights	see recap page 19
Weekend days	see recap page 19

BCDC LOG - PAVILION RECORD 17

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.10.13			DATE:	12.22.13	BEFORE:	122 hrs 15 mins
TIME:	1:45pm	START:	4:00pm	END:	6:00pm	TIME:	4:15pm	DURING:	2 hrs
NAME:	Tim Crosby	EVENT:	Charles Robert Celebration of Life			NAME:	James Brown	AFTER:	286 hrs 15 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.11.13			DATE:	12.22.13	BEFORE:	141 hrs 45 mins
TIME:	1:45pm	START:	11:30am	END:	2:30pm	TIME:	4:15pm	DURING:	3 hrs
NAME:	Tim Crosby	EVENT:	Sedgwick			NAME:	James Brown	AFTER:	265 hrs 45 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.12.13			DATE:	12.22.13	BEFORE:	167 hrs 45 mins
TIME:	1:45pm	START:	1:30pm	END:	5:30pm	TIME:	4:15pm	DURING:	4 hrs
NAME:	Tim Crosby	EVENT:	Cost Plus Holiday Party			NAME:	James Brown	AFTER:	238 hrs 45 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.12.13			DATE:	12.22.13	BEFORE:	172 hrs 45 mins
TIME:	1:45pm	START:	6:30pm	END:	10:30pm	TIME:	4:15pm	DURING:	4 hrs
NAME:	Tim Crosby	EVENT:	USCG Holiday Dinner			NAME:	James Brown	AFTER:	233 hrs 45 mins

FOR OFFICE USE ONLY

410.5

Total hours	see recap page 19
Total event days	see recap page 19
Weekend nights	see recap page 19
Weekend days	see recap page 19

BCDC LOG - PAVILION RECORD 18

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.13.13			DATE:	12.22.13	BEFORE:	196 hrs 45 mins
TIME:	1:45pm	START:	6:30pm	END:	11:30pm	TIME:	4:15pm	DURING:	5 hrs
NAME:	Tim Crosby	EVENT:	Farwell Medical Holiday Party			NAME:	James Brown	AFTER:	208 hrs 45 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.14.13			DATE:	12.22.13	BEFORE:	220 hrs 15 mins
TIME:	1:45pm	START:	6:00pm	END:	11:00pm	TIME:	4:15pm	DURING:	5 hrs
NAME:	Tim Crosby	EVENT:	Pace Supply Holiday Dinner			NAME:	James Brown	AFTER:	185 hrs 16 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.18.13			DATE:	12.22.13	BEFORE:	315 hrs 15 min
TIME:	1:45pm	START:	5:00pm	END:	10:00pm	TIME:	4:15pm	DURING:	5 hrs
NAME:	Tim Crosby	EVENT:	Wells Fargo Holiday Celebration			NAME:	James Brown	AFTER:	90 hrs 15 mins

FOR OFFICE USE ONLY

SET-UP		EVENT INFO				TAKE-DOWN		DURATION	
DATE:	12.5.13	DATE:	12.20.13			DATE:	12.22.13	BEFORE:	362 hrs 15mins
TIME:	1:45pm	START:	4:00pm	END:	10:00pm	TIME:	4:15pm	DURING:	6 hrs
NAME:	Tim Crosby	EVENT:	Bishop O'Dowd Holiday Party			NAME:	James Brown	AFTER:	42 hrs mins 15

FOR OFFICE USE ONLY

Total hours see recap on Page 19
Total event days see recap on Page 19
Weekend nights see recap on Page 19
Weekend days see recap on Page 19

BCDC LOG - PAVILION RECORD 19

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	12.5.13	DATE:	12.21.13		DATE:	12.22.13	BEFORE:	389 hrs 15 mins	
TIME:	1:45pm	START:	7:00pm	END: 12:00am	TIME:	4:15pm	DURING:	5 hrs	
NAME:	Tim Crosby	EVENT:	Mongolian New Year Party		NAME:	James Brown	AFTER:	16 hrs 15 mins	410.5 18

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN		DURATION		
DATE:	12.31.13	DATE:	12.31.13		DATE:	1.1.14	BEFORE:	6 hrs	
TIME:	2:30pm	START:	8:30pm	END: 12:30am	TIME:	5:30pm	DURING:	4 hrs	
NAME:	Stefanie Tufono	EVENT:	New Year's Eve Event		NAME:	John Feeney	AFTER:	17 hrs	27 2

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:		DATE:			DATE:		BEFORE:	
TIME:		START:		END:	TIME:		DURING:	
NAME:		EVENT:			NAME:		AFTER:	

FOR OFFICE USE ONLY

SET-UP		EVENT INFO			TAKE-DOWN		DURATION	
DATE:		DATE:			DATE:		BEFORE:	
TIME:		START:		END:	TIME:		DURING:	
NAME:		EVENT:			NAME:		AFTER:	

FOR OFFICE USE ONLY

Total hours	437.5	
Total event days	20	
Weekend nights	6	December
Weekend days	6	December