

# **BCDC ENFORCEMENT PROCEDURES UPDATE**

ITEM 6

PRISCILLA NJUGUNA

DECEMBER 12, 2019

# PROCEDURES UNDER DEVELOPMENT

- Template Violator Contact Letter
  - Pilot December 2019
  - Refined by Mid-2020
- Case Review
  - Case closure checklist
  - Certification of Term and Condition Compliance
  - Aged report
- Case Management Milestones
  - Intake => Assignment => Investigation => Resolution => Closure

# CASE PRIORITIZATION

- Impact score and effort score
- Additional prioritization options:
  - Case context
  - Grouping by violator
  - Pairing by violator
- Re-evaluate 2020 for additional changes as needed

# CASE RESOLUTION

- 2019 -- Opened: 61                      Closed : 39                      (data as of 2019.12.11)  
    Cease and Desist Orders issued: 1  
    Settlement Agreement: 1  
    Total cases: 282                      Actively pursuing: 30
- Backlog: 252                      Oldest cases = 7    Priority cases: 29
- Controlling growth of backlog

# QUESTIONS?