

SAN FRANCISCO BAY CONSERVATION AND DEVELOPMENT COMMISSION

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February 7, 2014

TO: Commissioners and Alternates
Design Review Board Members
Engineering Criteria Review Board Members

FROM: Larry Goldzband, Executive Director (415/352-3653 lgoldzband@bcdc.ca.gov)
John Bowers, Staff Counsel (415/352-3610 johnb@bcdc.ca.gov)
Reggie Abad, Staff Services Analyst (415/352-3636 reggiea@bcdc.ca.gov)

SUBJECT: Year 2013 Annual Statement of Economic Interests: Deadline – April 1, 2014
(For Commission information only)

All Commissioners, Alternates, Members of the Design Review Board and Engineering Criteria Review Board, and staff members designated under the Commission's Conflict of Interest Code, who assumed office with BCDC prior to October 1, 2013 must submit a Statement of Economic Interests (Form 700) covering 2013 by **Tuesday, April 1, 2014**, either by delivering it in person to the Commission's office prior to 5 p.m. on that date, or by mailing it to the Commission staff postmarked no later than April 1, 2014. Please retain a copy of Form 700 for your records.

Reporting Period. Generally, the reporting period is January 1, 2013 through December 31, 2013. Please specify the dates if they are different than those listed above (for example if you assumed office after October 1, 2012). Those who assumed office on or after October 1, 2013, and filed an Assuming-Office Statement, do **not** need to submit an annual statement this year. But, next year your statement should cover the period from when you assumed office through December 31, 2014.

Member of Two or More Agencies. If you belong to **more than one agency** that requires the filing Form 700, you may complete one "expanded" Form 700 covering disclosure requirements for all positions. However, you must file an **originally signed** Form 700 with each agency.

Public Record. Please note that your completed, submitted Form 700 is a public record. Therefore, you may want to use your office address or the BCDC address on the Form.

Form 700: Electronic Copy. The 22-page 2013/2014 Form 700 and Instructions (dated December 2013) is available online on the Fair Political Practices Commission (FPPC) website at <http://www.fppc.ca.gov/index.php?id=500>. You may complete Form 700 electronically but must print and submit a **signed copy** of the Form to BCDC by **April 1, 2014**. The FPPC website also contains useful information including updates to the law and helpful fact sheets.

FPPC Toll-Free Assistance. For advice on whether an interest is reportable, or for assistance interpreting the instructions, please call the FPPC toll free advice line at 1-866-275-3772.

Staff Assistance. For general assistance please contact Reggie Abad, the Commission's Staff Services Analyst (415/352-3636 reggiea@bcdc.ca.gov). For legal questions please contact John Bowers, Staff Counsel (415/352-3610 johnb@bcdc.ca.gov).



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